

CITY OF LONG BEACH GOLF TOURNAMENT POLICIES

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REVISED AND APPROVED: March 1, 2014

CITY OF LONG BEACH GOLF TOURNAMENT POLICIES

Philosophy: The goal of these policies is to balance the desire of the residents of Long Beach to have access to the City's courses at a reasonable rate and during preferred times, and the desires of various groups wishing to conduct events on City of Long Beach Golf courses at reasonable rates, but with the understanding that the privilege of booking events may include certain day and time restrictions and a premium fee for the right to reserve such events.

A. *SHOTGUN TOURNAMENTS:*

Shotguns or Modified Shotguns are defined as a golf tournament of at least 60 players if starting at 8AM or before, and at least 80 players if starting at 10AM or after, where all groups start at the same time using consecutive holes.

For morning Shotguns using less than the entire course, the groups will start on #1, #18, #17, #16, etc., going backwards with two groups on par-4 and par-5 holes, and one group on par-3 holes (unless the course General Manager determines that there should be three groups on par-5 holes or two groups on par-3 holes). Starting times may be issued to the general public prior to the start of the Shotgun at the discretion of the course General Manager so long as those groups do not impede the play of the participants in the shotgun, and will be made available to the general public after the last group goes thru the 1st hole.

For afternoon Shotguns using less than the entire course, the groups will start on #1, #2, #3 etc., going forwards to accommodate the necessary groups, with two groups on par-4 and par-5 holes, and one group on par-3 holes (unless the course General Manager determines that there should be three groups on par-5 holes or two groups on par-3 holes). Starting times may be issued to the general public prior to the start of the Shotgun at the discretion of the course General Manager, such that the last reserved group will have completed the holes necessary to not interfere with the lead group in the Shotgun. Based on the total number of players/groups in the Shotgun, the General Manager may issue starting times after the shotgun, provided the first and subsequent groups in the Shotgun will be able to go from hole #18 to hole #1 without interruption, to continue their round.

Ideally, however, Shotguns will have at least 120-140 players and will tee off at 7:00 AM or 1:00 PM. Whenever possible, a "Double Shotgun" (including a publicly-filled shotgun) will be booked so as to maximize the use of the particular course and avail the other two regulation courses to the general public.

For historical purposes there are several shotgun tournaments that were approved before 1990 and are thus "grandfathered" without having to abide by certain day, time and location restrictions found in this policy. These shotguns are as follows: Wilson High School; St. Anthony High School; Century Club; Community Hospital; Long Beach Special Olympics; Long Beach Little Linksters.

These Grandfathered events may start at 7:00 AM or 1:00 PM and pay the resident rate in effect at the time of the event for 120 players or the actual number of players if greater than 120, or start later than 7:00 AM by paying for 40 players per hour for each hour between 7:00 AM and the start of the event. Beginning in January of 2015, if these shotgun tournaments do not meet the player minimum of 120 during their 2014 event, they will be placed on "probation" for one year and will not automatically secure a date for the following year. Tournaments placed on probation will be required to go before the Director of Parks, Recreation and Marine for a future shotgun tournament date. Grandfathered Charity events must submit a form informing the City of the charitable purpose of the shotgun, the number of players participating, and the amounts raised for the charity.

Each regulation course may book one Shotgun event per week on a weekday or weekend, provided that the other two regulation courses have no tournaments reserved, except that one of the other regulation courses may have a tournament provided it does not start prior to 9:00 AM on a weekday or 10:00 AM on a weekend. Shotguns may not be reserved on City of Long Beach Holidays unless approved in advance by the Director, however, to accommodate more players at popular times, a course General Manager may arrange for a shotgun-type start for multiple groups on Easter and Thanksgiving (this would not be a "tournament" so carts would not be mandatory, and there would be no premium fee).

1. REQUESTS FOR SHOTGUN TOURNAMENTS AT RECREATION PARK 18-HOLE, SKYLINKS AND EL DORADO WILL BE SUBMITTED TO THE COURSE GENERAL MANAGER OR AGC TOURNAMENT OFFICE AND SHALL COMPLY WITH ALL POLICIES AS OUTLINED BELOW:

- a. A group may buy the course for the entire day by paying for 40 players per hour from sunrise to the start of the tournament (resident green fee + tournament surcharge rate and any other surcharges) AND for 40 players per hour for 5 1/2 hours of the tournament proper (resident green fee + tournament surcharge) however, the course General Manager may at his or her discretion negotiate or approve a lesser rate or fees in instances where the market environment or system-wide course utilization and revenue can be maximized while still protecting the ability of residents to have access to the City's courses. . If there is any question as to the propriety of negotiating or approving a lesser rate or fees, the course General Manager should consult with the Superintendent of Golf Operations.
- b. For shotguns not buying the course for the entire day, the cost will be determined by charging the resident rate, tournament surcharge rate and cart rate in effect at the time of the tournament. However, the course General Manager may at his or her discretion negotiate or approve a lesser rate or fees in instances where the market environment or system-wide course utilization and revenue can be maximized while still protecting the ability of residents to have access to the City's courses. If there is any question as to the propriety of negotiating or approving a lesser rate or fees, the course General Manager should consult with the Superintendent of Golf Operations.

- c. No outside food or beverages will be allowed without the consent of American Golf Regional Vice President and the City of Long Beach Superintendent of Golf Operations. Absolutely no outside alcohol will be allowed. Tournaments must adhere with all Alcohol Beverage Control (ABC) regulations. The Tournament Director must provide help in cleaning up any debris left on the golf course as a result of their tournament.
- d. Carts are mandatory for all shotgun tournaments.
- e. Yearly shotguns sponsored by the recognized Men's or Women's Clubs (including the Annual Women's Invitational) or the Long Beach Golf Festival are exempt from the tournament surcharge and mandatory cart fees.

2. REQUESTS FOR SHOTGUN TOURNAMENTS AT HEARTWELL AND RECREATION PARK 9 GOLF COURSES:

- a. Groups requesting Shotguns shall negotiate with the course General Manager who will consult with the Superintendent of Golf Operations prior to confirming the specifics of the Shotgun.

B. STRAIGHT START TIME TYPE TOURNAMENTS

1. REQUESTS FOR STRAIGHT STARTING TIME TYPE TOURNAMENTS AT RECREATION PARK 18-HOLE, SKYLINKS, EL DORADO, HEARTWELL and RECREATION 9 MUST MEET THE FOLLOWING REQUIREMENTS AND MUST COMPLY WITH ALL POLICIES AS OUTLINED BELOW:

- a. All requests for tournaments at City of Long Beach Golf Courses must be made to the AGC Tournament Office or the General Manager at each golf course.
- b. All reservations requested by the recognized Men's and Women's clubs, Long Beach City League, Long Beach Golf Festival Tournaments, any events required by the Lease Agreement, and any USGA, local SCGA, or local Public Links sanctioned events will be given priority, and will be booked by December 13 months before the year in question.
- c. All starting time tournaments must have a minimum of 12 players. No straight starting time tournament, other than that course's Men's or Women's club may start before 9:00 AM on weekends or 8:00 AM on weekdays. All tournaments will use one cart for each two players. Carts are required for all events except those listed in "e" below, or when the General Manager determines that waiving the use of carts is warranted (e.g. junior golf or high school events, or when scheduling the event without mandatory carts would be in the best interest of maximizing the utilization of a particular course). Carts will not be mandatory for tournaments at Heartwell or Recreation Park South. Except during multiple closures from events listed in "e", at least one regulation course must be open at any time for public play every day (e.g. if one regulation course has a Club event from dawn to 11:30 AM, another regulation course may have a tournament beginning at 9:00 AM; if that event ends at 10:30 AM, then the other regulation course may have a tournament starting at 10:30 AM).

- d. Fees and charges are subject to change without notice. Fees charged for tournaments will be based on Standard daily fees in effect on the day of play + tournament surcharge + any other surcharges + cart fees, however, the course General Manager may at his or her discretion negotiate or approve a lesser rate or fees in instances where the market environment or system-wide course utilization and revenue can be maximized while still protecting the ability of residents to have access to the City's courses. If there is any question as to the propriety of negotiating or approving a lesser rate or fees, the course General Manager should consult with the Superintendent of Golf Operations.
- e. Events sponsored by the following organizations are exempt from the tournament surcharge, the mandatory cart requirement, and shall pay the resident rate in effect at the time of the tournament plus any other City surcharges: All recognized Long Beach men's and women's clubs (including the Skylinks Business Women's Club), SCGA, WPLGA, City League, USGA, city-wide Championships, Long Beach Golf Festival events and any other events required by the Lease Agreement. .
- f. If on the day of the tournament, the course is closed or deemed unplayable by the course General Manager, the greens fees will be refunded, if no players have commenced play. If the course is closed due to rain once the tournament has commenced, only the greens fees of the players who have not commenced play will be refunded. (See also Section I, G5 on closures).
- g. Tournament participants must observe all prevailing rules and regulations covering the use of golf courses, personal conduct, dress code, and golf play.
- h. Tournament sponsoring organization is liable for any personal injury, property damages or repairs resulting from tournament play.
- i. Tournament sponsoring organization must agree that during use of City of Long Beach facilities, no person will be excluded from participation, denied any benefit, or otherwise be subjected to discrimination because of his/her race, creed, color or national origin.
- j. Prior to the issuing of Internet Advanced Reservations, all scheduled tournaments will be listed on the City of Long Beach Golf Website.
- k. Any tournament, which does not otherwise conform to these guidelines, may appeal to the Regional Director for American Golf, who may, with the advice and consent of the City Manager's designee, over-rule any provision of this policy. The Golf Commission should be apprised of, and make a recommendation on, any such decision.
- l. No outside food or beverages will be allowed without the consent of the food and beverage concessionaire and the City of Long Beach Superintendent of Golf Operations. Absolutely no outside alcohol will be allowed. Tournaments must adhere to all Alcohol Beverage Control (ABC) regulations.
- m. The General Manager of each course, in consultation with the City Manager's Designee, may alter the tournament surcharge as warranted to fill unused tee times on the City courses. (November, 2009)

C. LEAGUES

- a. At this time, there are no restrictions on, or privileges granted to, Leagues.

D. RECOGNIZED MEN'S AND WOMEN'S CLUB TOURNAMENTS

1. CLUB MEETING DATES AND LOCATIONS

GOLF COURSE	CLUB	DAY	TIME	LOCATION
Skylinks	Women Men	1 st Wednesday 3 rd Thursday	2:30 p.m. 7:30 p.m.	Banquet Room Banquet Room
Recreation 18	Women Men	1 st Tuesday Last Thursday	2:30 p.m. 6:30 p.m.	Banquet Room Banquet Room
El Dorado	Women Men	1 st Friday 2 nd Tuesday	2:30 p.m. 7:00 p.m.	Restaurant Garden Pavilion Tent
Recreation 9	Women Men	1 st Friday 1 st Tuesday	1:30 p.m. 7:00 p.m.	Bruin Den Restaurant
Heartwell	Women Men	1 st Monday 1 st Sunday	7:30 a.m. 10:00 a.m.	Restaurant Outside Tent

2. RECOGNIZED CLUB TOURNAMENT POLICIES FOR RECREATION PARK 18-HOLE, SKYLINKS AND EL DORADO GOLF COURSES:

- a. One tournament per week will be allowed for each recognized Women's club. Excluding annual couples tournaments, Women's club tournaments shall not be scheduled on weekends or holidays. Clubs will not be allowed to schedule tournaments on holidays. Recognized Men's clubs will be permitted one weekend tournament per month and one weekday tournament per month. The Men's club weekend tournaments shall include one month of two consecutive weekends for a club championship, and two full weekends for member-guest and member-member format. The Men's club weekday tournaments shall coincide with the particular club's regular monthly meeting day and in keeping with the City golf course system's concept of assisting senior golfers, this tournament should consider emphasizing members of the respective clubs that are senior citizens.

All recognized Men's and Women's club tournaments are exempt from the tournament fee and shall pay resident rates for all players.

- b. There is no limit to number of starting times allowed for a particular Men's or Women's club tournament, but all unused times that were reserved and not returned to the golf course at least 2 full days before the tournament, will be paid by the respective club, unless completely filled from the standby list. Clubs may leave a voice message, however the clubs are responsible for making sure that the General Manager or a member of the Golf Shop staff receives their message for returning unused starting times.

- c. Starting in 2014, the recognized Men's clubs from El Dorado, Skylinks and Recreation 118 will be allowed to hold a "Quad Club Tournaments" (with the 4th club being Lakewood) on a weekend date to be determined by the City of Long Beach and American Golf Corporation. The tournament will be held in a rotating venue between the four courses. To secure such an event, the Long Beach based clubs agree to donate \$250 each, for a total of \$750 to the Long Beach Junior Golf Program. These funds must be forwarded to the Superintendent of Golf Operations within one month after the date of the event. The Quad Club will be allowed to start at 8:30 AM, can have up to 25 groups, will pay resident rates, will not be required to have carts, and will be conducted under a format conducive to quick play (i.e. no format that requires putting out on every hole).
- d. SCGA Team Play will be allowed up to ten starting times for each scheduled regular or playoff match, up to two practice matches, and up to three starting times for visitor practice matches. All unused reservations must be returned to the course General Manager as soon as possible, or any preference for the succeeding year will be forfeited. Team play is exempt from the tournament fee.
- e. Each recognized Men's and Women's Club at the regulation courses, shall be entitled to a year-end shotgun. Women's Clubs shall have their shotgun on the day of the week that they normally play, and men's Clubs will play on a weekend day. For a full shotgun, the Club will be charged resident fees for 5 ½ hours, and shall have the course for the entire day. For a Back-9 or mini-shotgun, the Club shall be charged for the number of players playing. The Annual Women's Invitational shall rotate between the clubs in place of the weekly event for the host club, and follow the pricing structure for the year-end shotgun, but shall not have exclusive access to the course for the remainder of the day. Carts are not mandatory for these events, but strongly encouraged to facilitate administration and pace of play of the event.

3. RECOGNIZED CLUB TOURNAMENT POLICIES FOR HEARTWELL AND RECREATION PARK 9 GOLF COURSES:

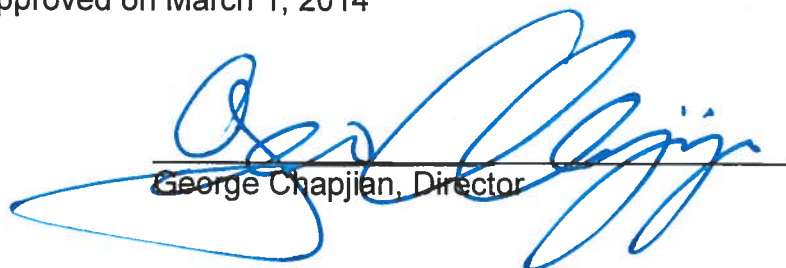
- a. One tournament per week will be allowed for each recognized Women's club. Excluding annual couples tournaments, Women's club tournaments shall not be scheduled on weekends or holidays. Clubs will not be allowed to schedule tournaments on holidays.

Due to issues of supply and demand, at this point in time the recognized Men's clubs will be permitted one hour of early morning starting times, for either a 9-hole club tournament or simple play day, every Saturday and Sunday. However, club tournaments shall not be scheduled on holidays. The men's club weekend tournaments shall include one month of two consecutive weekends for a club championship, and one full weekend for the President's Cup Tournament. To receive the reduced replay rate at Rec Park South, the fee must be paid in advance, and is not refundable except under the provisions for rain out or course closure for the second round.

The Men's club weekday tournaments shall coincide with the particular club's regular monthly meeting day, and in keeping with the City golf course system's concept of assisting senior golfers, this tournament should consider emphasizing members of the respective clubs who are senior citizens.

- b. All recognized Men's and Women's club tournaments are exempt from the tournament fee.
 - c. There is no limit to the number of starting times allowed for a particular Men's or Women's club tournament and the Heartwell Men's and Women's Clubs will also be permitted one shotgun per year. All unused times that were reserved and not returned to the course, at least 2 days before the tournament, will be paid by the respective club, even if filled from the standby list. The Heartwell Women's Club may use its annual shotgun to host the Par 3 Association Tournament, and may utilize a Friday event within the shotgun pricing structure outlined in the Golf Operations Manual, paying resident rates, with no per-person cart requirement. Rate shall not include a fee from dawn to the start of the tournament. The clubs are responsible for making sure that the course General Manager receives their message for returning unused starting times. Clubs will be billed for any unused starting times not returned.
 - d. Starting in 1993, the recognized Men and Women's clubs will be permitted to conduct an annual fundraising event to benefit Long Beach Junior Golf or another Long Beach based charity. To secure such an event, the club must generate \$300.00 for a weekend tournament and \$100.00 for a weekday tournament. The funds must be forwarded to the Superintendent of Golf Operations within one month of the date of the event.
 - e. To encourage younger players and the general growth of the game, the Recreation Park South Golf Course Men's and Women's Clubs shall be permitted, one away tournament at each of the three regulation 18-hole golf courses per year. These events may be held on a weekend day, may not be booked during June or July because of the Long Beach Golf Festival, may start as early as 9:00 AM, will pay resident rates, may play in groups of four or five and will not be required to use carts.
4. **REUESTS FOR EXCEPTIONS:** The AGC Tournament Office or the General Manager at each course may request an exception to any policy listed here by contacting the Superintendent of Golf Operations, who will submit the request to the Director for final determination.

This policy was revised and approved on March 1, 2014


George Chapjian, Director